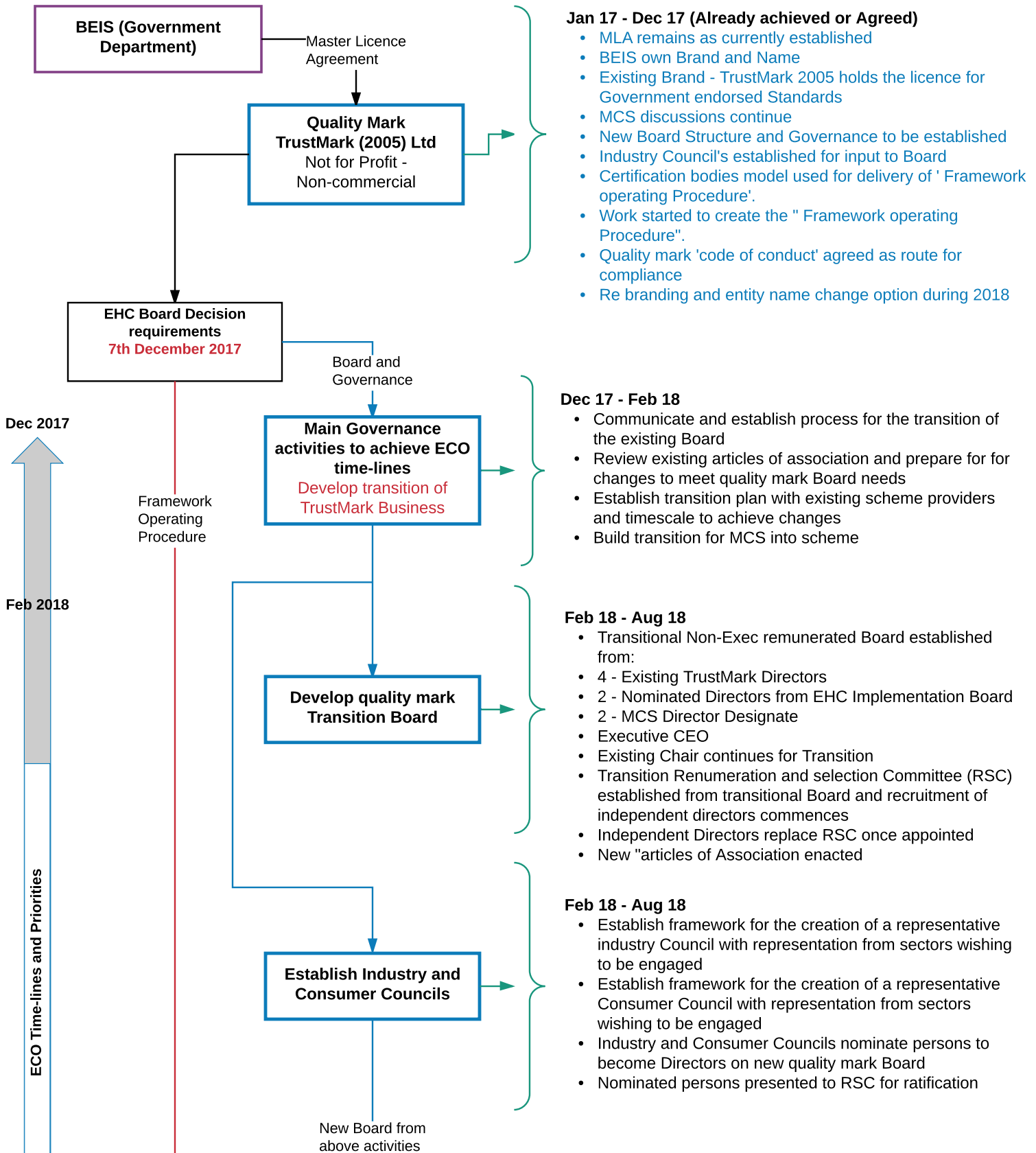


EHC Board - Overview Discussion Paper -
 Board and Governance & Framework Operating procedure
 7th December 2017



Aug 2018

ECO Time-lines and Priorities

Oct 2018

New Quality Mark Board established

Aug 18 - Sep 18

- Board structure as per previous Board discussions
- New quality mark Non -Executive remunerated Directors in place: (numbers to be agreed but suggested is)
- 4 Independent Directors with supporting skill areas
- 2 Consumer directors
- 2 Industry Directors
- Executive CEO (to be agreed)
- Existing transition Chairman
- With new Board established recruitment of a new quality mark Chair Person commences with target to be in place by November 18

Framework Operating procedure

Jan 18 - May 18 - established and functional

May 18 - Oct 18 - Enacted fully

- Scheme provider application and registration
- Standards and Competency
- Compliance and Sanctions
- Audit and assessment
- Enforcement
- Consumer protection
- Education and Awareness
- Branding and communications
- assessment and design
- Performance measurement
- Advice and guidance
- Data collection and notification

- Commence engagement with scheme Providers and Industry to establish FOR requirements
- Build EHC work stream outputs into FOR for quality mark and provide pathway for areas as they come to fruition delivery by scheme providers managed by quality mark
- Agree and include sector specific requirements
- Inclusion of all aspects of the 'code of conduct'
- Develop assessment criteria based upon sector areas and general delivery needs
- Clarity on expected scheme provider performance criteria and the actions/sanctions should standards not be met.
- Develop enforcement support through formal agencies
- Identify requirements for the identification of work and any data required to provide effective audit, compliance and investigation

Assumptions

1. EHC Board / BEIS agree to proceed
2. TrustMark / MCS / BEIS discussions are ongoing to bring single scheme to fruition (measures to protect quality mark to be developed if talks are unsuccessful)
3. The model for the quality mark is as agreed by the Board on previous occasions
4. A full project plan and detailed requirements will commence upon the agreement to proceed with supportive funding
5. Levels and numbers of Board Directors to be agreed to give independence
6. Scope of the quality mark is agreed by EHC Board - Energy efficiency - Retrofit - RMI