

## January 2018: Meeting notes

The Each Home Counts (EHC) Implementation Board held their monthly meeting on 11<sup>th</sup> January 2018.

The meetings focus was on the generation of plans for a transition from the current implementation board to the EHC Quality mark board.

Further discussion was held around recognising and reporting the overlaps between EHC and the Hackitt Review.

### **Quality mark sub-committee**

MCS charity to be included in quality mark post novation. MCS and TrustMark to work together to identify joint functionality and to focus on the operational aspects of quality mark.

### **Transition to quality mark board**

The board decided to create a timeline of when recommendation workstreams will be handed over to a quality mark board. Not all recommendations are explicitly relevant to quality mark but will need to be referenced. A clear accountability and review document is needed to ensure consumer, industry and technical feedback are accommodated. 2 members of the current implementation board need to be selected to ensure a smooth transition with a clear remit.

### **Finance and Communications**

Discussions had on finance for the establishment of quality mark and long term revenue generation. The board decided a focus on communication is key to increase wider stakeholder engagement and the development of a communication plan.

### **Actions:**

- Provide EHC feedback into the Hackitt Review
- Formation of a group and timeline for formation of joint TrustMark/MCS solution
- Board to provide feedback on paper documenting transition to new quality mark board. Nominations for new board.
- Produce an update document, showing progress on workstreams and development of a communication plan.